

IN THE _____ COURT
_____, COUNTY, OHIO

Plaintiff

v.

Defendant

Trial Ct. Case No. _____

Appellate Case No. _____

PRAECIPE
(Please select one of the following)

☐ **1. Complete Transcript:**

- ☐ Include a complete transcript pursuant to App.R. 9(B), **without voir dire**.
- ☐ Include a complete transcript **with voir dire** pursuant to Loc.R. 9(B).

☐ **2. Partial Transcript:**

Include a partial transcript pursuant to App.R. 9(B). State specifically the dates of the trial and/or hearings to be transcribed:

TO THE CLERK:

Please prepare and assemble all of the original papers and exhibits filed in the trial court in this case and a certified copy of the docket and journal entries, pursuant to App.R. 9(A), on or before **forty (40) days** after the filing of the notice of appeal, unless otherwise specified in an accelerated calendar scheduling order or an order extending the time for transmission of the record.

☐ **3. No Transcript:**

No transcript of proceedings is necessary and none will be included as part of the record on appeal.

TO THE CLERK:

Please immediately prepare and assemble the original papers and exhibits filed in the trial court and a certified copy of the docket and journal entries on or before **ten (10) days** from service of this praecipe upon Appellee(s), or pursuant to an accelerated calendar scheduling order.

☐ **4. Statement of the Evidence or Proceedings:**

A statement of the evidence or proceedings pursuant to App.R. 9(C) will be submitted as part of the record on appeal.

☐ **5. Agreed Statement:**

An agreed statement of the case will be submitted pursuant to App. R. 9(D), instead of the record on appeal as defined by App.R. 9(A).

TO THE CLERK:

Please immediately prepare and assemble the original papers and exhibits filed in the trial court and a certified copy of the docket and journal entries. Do not transmit these documents to the clerk of the Court of Appeals until the statement of the evidence or proceedings (No. 4 above), or the Agreed Statement (No. 5 above), has been filed. If the Appellant(s) fail(s) to file this document on or before **forty (40) days** after the filing of the notice of appeal, or within the time set forth in an accelerated calendar scheduling order or an order extending the time for transmission of the record, you shall transmit the documents prepared and assembled to the clerk of the Court of Appeals without the specified statement.

Name of Counsel or Pro Se Party

Signature

Phone/Email

CERTIFICATE OF SERVICE

I hereby certify that a copy of this Praeceptum was served by regular mail upon

_____ this ____ day of _____, 20____.

Signature